應徵組別Apply for： 國際業務組 Sales  商業管理組 Business Management  製程組Process  工務組 Engineering

1. 基本資料Personal Data

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| --- | --- | --- | --- |
| 中文姓名 Chinese Name |  | | 近半年  半身脫帽照片 |
| 英文姓名 English Name |  | |
| 出生日期 Date of Birth | / / | (yyyy/mm/dd) |
| 身分證字號 I.D. No. |  | |
| 護照姓名  Passport Name |  | 護照號碼  Passport No. |  |
| 國籍 Nationality | 台灣 Taiwan  其他 Others: | 性別 Gender | 男Male  女Female |
| 身高 Height | cm | 體重 Weight | kg |
| 婚姻狀況 Marital Status | 單身Single　 已婚Married　 其他 Others: | | |
| 兵役狀況 Military Service | 服役中Undergoing，退伍日期Finishing Date： / /  役畢Finished  未役Not yet  免役Exempt，原因Reason： | | |
| 電子郵件  Email-address |  | 聯絡電話 Phone No. | Tel: |
| Mobile: |
| 通訊地址 Residential Address | ( ) | | |
| 戶籍地址 Permanent Address |  | 同通訊地址  same as residential address | |
| 交通工具駕照 Driving License | 機車 Motorcycle　 汽車Car　  其他 Others: | | |
| 是否具有原住民身份 Aborigine | | 是 Y  否 N | |
| 是否領有身心障礙手冊Disabled | | 是 Y  否 N | |

1. 家庭成員Family Members

|  |  |  |  |
| --- | --- | --- | --- |
| 關係  Relationship | 姓名  Name | 年齡  Age | 職業  Job |
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| 緊急連絡人資料。 安全起見，請務必填寫二位緊急連絡人及其連絡電話  Emergency contact. Be sure to provide 2 contacts and their phone numbers. | | | |
| 關係  Relationship | 姓名  Name | 任職公司或住址  Name of Corp./Address | 連絡電話 Phone No. |
|  |  |  |  |
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1. 教育程度Educational Background

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| --- | --- | --- | --- | --- | --- |
| 學歷  Degree | 學校名稱  Name of School | 主修  Major Subject | 自From | 至To | 畢業  Completed |
| yyyy/mm) | yyyy/mm |
| 大學 University/College |  |  |  |  | 是 Y  否 N |
| 研究所 Graduate School |  |  |  |  | 是 Y  否 N |

1. 語言能力Language Certification

|  |  |  |  |
| --- | --- | --- | --- |
| 語言別  Language | 檢定單位  Certification Body | 檢定成績／等級  Score/Level | 應考日期 Test Date |
|
| 英文 (English) |  |  |  |
|  |  |  |  |
|  |  |  |  |

註：請檢附效期內之成績證明

1. 工作經驗Employment Record

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 公司名稱 Name of Corp. | 職稱 Job Title | 任職期間 Period | | 薪資 Salary | 離職原因 Reason for Leaving |
| 自From yyyy/mm | 至To  yyyy/mm |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
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1. 社團或實習經驗Extra-curricular Experience

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 機構名稱 Name of Institution | 擔任職務  Responsibility | 參加期間 Period | | 個人成就  Personal Achievement |
| 自From yyyy/mm | 至To  yyyy/mm |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

1. 過去的工作或活動中，您印象最深刻的經驗為？這個經驗對您的影響是？  
   Please try to share the most impressive event in your past work or activity experience. Any influence on you？

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1. 為何想成為CSRC Global Elite？請舉出三個公司應錄取您的理由。  
   Why do you want to be “CSRC Global Elite? Please try to give us 3 reasons you have qualifications for getting this job.

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1. 請用英文（300字以內）描述您對CSRC Global Elites的想像？如果成為其中一員，對自己的期待是？  
   Please try to describe your imagination about “CSRC Global Elite”. If you are one of CSRC Global Elites, what self-expectation do you have?

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|  |

1. 其它問題 Other questions
   1. 如何得知本計畫的徵才訊息？（可複選）

How did you learn about GEP program? (multiple choice)  
 中橡集團官網CSRC website  人力銀行Human resource agency

學校公告School proclamation  臉書社團Facebook club

親友／學長姐推薦Relatives and friends/school seniors

其他Other \_\_\_\_\_\_\_\_\_\_

* 1. 過去是否曾應徵本公司或台泥企業團任何職務？

Have you ever applied or been in any position in CSRC or TCC group?  
 否N  是Y：\_\_\_\_\_\_\_\_\_\_（公司／職務）( company / position )

* 1. 是否有親友任職於本公司或台泥企業團？

Do you have any relatives or friends now working in CSRC or TCC group?  
 否N  是Y：\_\_\_\_\_\_\_\_\_\_（姓名／公司／職務／關係） ( name / company / position / relation )

* 1. 是否曾犯刑事案件經判決處拘役以上之罪刑？

Have you ever committed criminal cases and being sentenced above short-term imprisonment?  
 否N  是Y：\_\_\_\_\_\_\_\_\_\_

* 資料屬實聲明

　　本人聲明以上資料，所述皆為事實，本人同意公司針對以上各項內容及陳述進行求證或調查，包括學歷及工作經驗等之記錄查詢。若有不實，如經錄用，願承擔一切必要之責任，並依貴公司工作規則辦理：凡本公司員工有偽造文書或於簽訂文件時有虛偽意思表示，致本公司有誤信而有受損害之虞者，本公司得不經預告終止僱用關係。 The undersigned certify that the statements made above are true and correct and understand that any false information may cause termination of employment.

填表人name： \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ （簽名 signature）

日期 date： / / (yyyy/mm/dd)

【應徵人員個人資料蒐集告知條款及同意書】

本人知悉且同意中橡集團及其關係企業（以下簡稱中橡）蒐集、處理及利用立書人個人資料，內容如下：

1. 特定目的：基於中橡人才招募及人事管理之特定目的，蒐集、處理及利用本人個人資料。
2. 蒐集、處理及利用立書人之個人資料，範圍如下列：依中橡新進人員報名表所載之應徵者個人相關資料欄位，包含但不限於姓名、戶籍及通訊地址、住家及行動電話、E-mail、相片及其他任何可辨識個人之資料如身分證號、證照號碼等、性別、出生日期、血型、家庭狀況及成員資料身體狀況、學歷、專業證照、工作經驗及離職經過、前主管資訊等資訊，以及體格檢查或健康檢查等紀錄。
3. 免責約定：本人明瞭中橡進行之徵才活動，並不表示中橡有義務或有責任錄取本人，或為本人承擔任何法律責任。
4. 注意事項：
   1. 本人保證本人提供之資料皆為真實，絕無虛偽不實、中橡可對上述資料進行求證或調查。若有不實，如經錄用，願承擔一切必要之責任，並依中橡工作規則辦理：凡中橡員工有偽造文書或於簽訂文件時有虛偽意思表示，致中橡有誤信而有受損害之虞者，中橡得不經預告終止僱用關係。
   2. 如本次獲錄取（含備取），中橡在立書人於中橡工作期間內，亦可繼續蒐集、處理、利用立書人之個人資料；如未獲錄取，上述資料供中橡於營運期間內，於招募之目的下可處理及利用（以紙本、電子、口頭或其他適當方式，書面資料屆滿一年後銷毀）。
5. 本人知悉可依個人資料保護法之規定向中橡人資單位申請就提供之個人資料行使權利如下：查詢或請求閱覽、請求製給複製本、請求補充或更正、請求停止蒐集、處理、利用、請求刪除。本人申請上開事項，應提供可資確認身分之證明文件，由中橡依個人資料保護法及相關規定辦理。
6. 立書人提供資料如包含第三人之個人資料時，已確認該第三人已知悉且同意本同意書所載之相關事項及權利；另立書人提供之個人資料如有不足、錯誤、或不提供、提供後請求刪除或停止處理利用，中橡將無法進行後續甄選程序。
7. 本同意書如有未盡事宜，悉依個人資料保護法或其他相關法規辦理。

我已詳細閱讀並同意以上約定事項

立書人簽章：　　　　　　　　　　　　　　（簽名）

日期： / / (yyyy/mm/dd)

【Personal data collection Agreement】

I acknowledge and agree that my personal data will be collected, processed and utilized by CSRC Group (hereinafter referred to as "CSRC"), the terms and conditions are as the following:

1. Purposes: personal data will be collected, processed and utilized based on the purposes of recruitment and human resource management by CSRC.
2. The usage of Personal data: applicant’s personal information field recorded on CSRC new staff registration form, including but not limited to name, permanent resident address and mailing address, household phone number and mobile phone number, E-mail, photo and any other recognizable personal information such as ID number, license number, gender, date of birth, blood type, family condition, family members’ information, health condition, educational information, professional license, work experience, course of resignation, former supervisor’s information, medical examination and health examination.
3. Disclaimer: I acknowledge that in no event shall CSRC be obligated to provide any employment opportunities to me or be assumed any liability as the result of recruitment activities.
4. Notes:
5. I assure that all information and document given is true with no false. CSRC is entitled to investigate and check the above information and document accordingly. After been employed, should there be any false matters discovered, I agree to take full responsibility according to the CSRC’s job regulations. In the event CSRC may suffer any damages due to my forgery or fictitious expression of intent while signing contract, CSRC has the right to terminate employment relationship without any prior notice.
6. Once employed successfully (being on waiting list included), CSRC has right to continue to collect, process, and utilize my personal information. If not employed, all given information will be processed and utilized for recruitment purpose by CSRC through written, media, and oral form or other proper methods. (All written documents will be destroyed after one year from the effective date of this agreement).
7. I am informed and acknowledge that under the Personal Information Protection Act, I can make the following application to CSRC’s human resource department: inquiring, review, copy, remedy or correct information, ask to stop collecting, processing, utilizing or to delete personal data. When making the above application, I agree to provide personal identity to CSRC, and CSRC will process the application under the Personal Information Protection Act and the related regulations.
8. If the information provided involving any information of third party, I have confirmed that the third party has acknowledged and agreed all terms and conditions specified in this Agreement. If any information provided is deficienct, incorrect, refused to provide, requested to delete or stop to use, CSRC will be unable to go on with further selection procedure.
9. Any matters not mentioned herein shall be according to the Personal Information Protection Act and other related regulations.

I agree the terms and conditions of the above

Name:

Signature:

Date： / / (yyyy/mm/dd)